



TTHTI

Trinidad and Tobago
Hospitality and Tourism Institute

STUDENT SERVICES
DEPARTMENT
Telephone: (868) 634-
4250/2146/2147

#SSD009

Absence Form

Name of Student: -----

Programme: -----

Date(s) Absent: -----

If Absent Part of Day
(State Time Missed): -----

Did you miss any Exam or Assessment? Yes No

State Class(es) and Instructor(s):

1. -----

2. -----

3. -----

Reason(s) for Absence: -----

Medical Certificate Submitted Yes No

Death Certificate Submitted Yes No

Signature of Applicant: _____ Date: _____

For Office Use Only

Signature of Lecturer: 1. _____ Date: -----

Signature of Lecturer: 2. _____ Date: -----

Signature of Lecturer: 3. _____ Date: -----

Signature of Programme Head: _____ Date: -----